Developing a Holistic Collection Development Policy Statement
GOOD GRIEF!
Learning Outcomes

How to manage the workload & team
Components of a Collection Plan
Working with the Director & Board
Characterized by comprehension of the parts of something as intimately interconnected and explicable only by reference to the whole.
Main Library

- Founded in 1903
- Serve 53,000 residents
- Three buildings, virtual branch oppl.org
- Member of the SWAN Consortium, offering more than 1.4 million unique titles and 7.9 million volumes
- Main Library is home to a permanent art collection and special collections
Mission Statement

Oak Park Public Library enhances the quality of life in our diverse community by providing the resources and services for lifelong learning and enjoyment, the space and opportunities to gather and connect, and by fostering a love of reading (2015).
We are engagers, we are learners, and we are stewards.

Harwood
• policy in place was outdated
• did not address new formats
• not aligned with new strategic direction
Collection Strategy Statement

- engagement
- stewardship
- learning

Community shapes our content
What is CONTENT and where do collections fit?
• Library’s content = Collections, Programs, Services, Spaces, Experiences & People

• Align library-wide content with intentional outcomes guided by Strategic Plan

• Informed by specific, increasingly defined data for decision-making, accountability, transparency and accessibility

What is the data?
• Traditional metrics
• Customer satisfaction
• Program and class evaluation
  • Formative, summative → iterative design

Collections: Key Performance Indicators
• Tools, methods
  • LibPAS: IPLAR (Illinois Public Library Annual Report required by State)
  • LibSAT: Customer experiences
  • ILS and CollectionHQ
  • Mixed-methods evaluation (triangulated; qualitative and quantitative methods)
“Digital curation” as an umbrella term for actions and strategies to provide stewardship of our digital assets. Digital assets include electronic resources, software and hardware, and devices.
Project Charter

• **Name** of project
• **Sponsor** - Director
• **Stakeholders** - Director - Library Board - Community
• **Purpose and Description** - Why we’re doing this and how it supports/advances the strategic plan
• **Deliverable(s)** - what will be produced
• **Budget** - staff time
• **Roles and Responsibilities** - assigned and agreed upon
• **Exclusions** - what the project does not include

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**Agenda**
- Goal
- Timeline
- Work Ahead
- Read
- Review
- Reflect
- Action Items
Collection Strategy Statement

Purpose-Why
Principles-access, resources sharing
Collection Scope –what defines our content
Selection-criteria-curate collection

Deselection
Gifts and Donations
Reconsideration of Library Materials-SIMPLFY
Community context defined by aspirations

• Moms/Dads
  • Single mom
  • Stay at home
  • Older parent
  • Chicago parent
  • New parent
  • Immigrant parents

• Caregivers
  • Special needs
  • Nannies
  • Elder care

• Students
  • College
  • ELL
  • K-8
  • Secondary
  • Homeschooled

• Vulnerable populations (transition housing)
• Artists
• Jobseekers
• Differently abled
• Tutors/teachers
• Gamers
• Transgender
• Singlets/Genre-X
• Working professional
• Teens
• Young Adult (post-secondary)
• Homebound/home delivery
• Tech learners: digital
Working with the Director and Library Board
LESSONS LEARNED