

Exhibitor Contract — 2019 IAJGS International Conference on Jewish Genealogy

We, the undersigned, hereby contract with the International Association of Jewish Genealogical Societies, Inc. (IAJGS) for exhibition space at its 2019 conference to be held at the Hilton Cleveland Downtown Hotel, 100 Lakeside Ave E, Cleveland, OH 44114 from July 28 to August 2, 2019.

(Please print)

Name of Exhibitor/Company: _____	
Business Address: _____	
City, State and Zip: _____	
Telephone Number: _____	Fax Number: _____
Email Address: _____	URL: _____
Contact Person: _____	
Contact Person's Telephone # if different: _____	Email if different: _____
On-Site Contact During Conference Name: _____	Cell Phone # _____

Exhibitor Requires the Following:

Table(s) (8' x 30" each) @\$300 each* A table Includes **two (2) chairs and a wastebasket.**
Maximum number of tables per exhibitor: six (6).

*** \$25 discount per table if signed contract & payment are received
before midnight EDT May 15 31, 2019.**

Location Surcharges (if space is available):

2-Table Corner Booth: Add \$ 60.00 to the above

4+ Table Island: Add \$110.00

Additional chairs: \$10 each. Number of additional chairs

Total Amount Due: \$ _____

Contract Submission:

Completed and signed contracts and payment must be received from Exhibitors by July 1, 2019. Requests received after that date will be considered if space is available and will incur a late fee of \$100 in addition to all other fees.

Please return this document and make payment in one of two ways.

1. You may scan and email the completed and signed form (all pages) to exhibitor-contract@iajgs2019.org and make the payment through PayPal (using either a credit card or your PayPal account) by going to exhibitors.iajgs2019.org.
2. You may send the completed and signed form (all pages) by postal mail along with a check to:

Doug Cohen, Treasurer
1800 Ben Franklin Dr A1002
Sarasota, FL 34236-2338

Once your application is approved, a copy of this contract will be sent to you with a signature from a conference official.

Please direct general questions to exhibitors@iajgs2019.org.

Exhibitor Conditions:

Exhibitor agrees to the following:

The hotel will not be responsible or liable for any loss, damage, or claims arising out of exhibitor's activities on the hotel premises except for any claims, losses, or damages arising directly from the hotel's negligence. In the event that, because of fire, strike, government regulation, public catastrophe, act of God, etc. beyond the control of management, the Exhibitor Show is not held, IAJGS will refund to the Exhibitor that portion of the exhibit fees that remains after deducting expenses and reasonable compensation. However, in no case shall the Exhibitor be entitled to receive any amount from IAJGS in excess of such refund. No exhibitor shall assign or sublet part of the space allotted without the specific written consent of IAJGS.

The Exhibitor agrees to indemnify and to hold harmless IAJGS and the Jewish Genealogy Society of Cleveland (JGSC) from and against any and all damage, harm, injury or loss (including all expenses of litigation, court costs and attorneys' fees) to the person or property of the Exhibitor caused, directly or indirectly, by the acts or omissions of the Exhibitor, the Exhibitor's agents or representatives, or any other person. It is the sole responsibility of the Exhibitor to obtain the proper insurance covering such losses and indemnification.

The Exhibitor agrees to indemnify and to hold harmless IAJGS and the JGSC from and against any and all damage, harm, injury or loss (including all expenses of litigation, court costs and attorneys' fees) to the person or property of any third party caused, directly or indirectly, by the acts or omissions of the Exhibitor or the Exhibitor's agents or representatives. It is the sole responsibility of the Exhibitor to obtain the proper insurance covering such losses and indemnification,

Exhibitor is responsible for damage to his/her leased space. No signs or other articles may be affixed, nailed, or otherwise attached to walls, doors, windows, etc. in such a manner as to deface or damage them. Likewise, no attachments may be made to the floors by nails, screws, tape, or other devices.

Once an Exhibitor contract is approved and payment received, the company name will be listed on the Conference website and in the Daily Planner and Syllabus. A hyperlink to the company's homepage will be listed on the conference website and in the electronic version of the Syllabus.

If electrical power is required, the Exhibitor must arrange for this with the Exhibitor Chair, who will arrange for power with the hotel. The Exhibitor will be responsible for the cost.

Wireless Internet access will be provided by the conference for typical usage. Exhibitor must make his/her own arrangements for wired Internet access, if needed, with the hotel.

Exhibitor is responsible for shipping, delivery, receipt, and storage of their items to be used in the Exhibitor area, including empty crates and shipping materials.

Exhibitor may not distribute, solicit, or sell items outside the Exhibitor area.

Exhibitor may NOT use the Family Finder (© IAJGS) as a mailing list or for promoting any non-IAJGS product, service, or activity, whether commercial, charitable, or otherwise.

Exhibitor and his/her agent(s) shall conduct themselves in a professional and ethical manner at all times during the conference. Ethical conduct for Exhibitor and agent(s) excludes all illegal or dangerous activities and the promulgation of erroneous or misleading information about products and services they are selling or about products or services sold by others. Any Exhibitor or agents found to be involved in illegal or dangerous activities or to be passing false or misleading information may be ejected from the Conference at the discretion of the IAJGS Conference Co-Chair, in which case no refund of the exhibit fees shall be payable.

Assignment of space will be made by the Exhibitor Co-Chairs and may be changed at any time, including during the conference, for any reason, stated or unstated, by the Exhibitor Co-Chairs. Exhibits must be self-contained within the space assigned by the Exhibitor Co-Chair. Chairs, furniture, or other materials shall not be placed outside the assigned space or set up in such a manner as to block exits or sightlines, access to other rooms, or access to other Exhibitor space.

Exhibitor agrees to cooperate with the IAJGS Conference staff.

Payment for a table(s) must be made at the time the table(s) is reserved.

The IAJGS will provide security guard service throughout the closed hours of installation, show, and dismantling.

No children under 16 are allowed to work or sit at exhibitor table(s).

Each Exhibitor agrees that he/she and his/her agent(s) will abide by these regulations and by subsequent amendments and additions thereto; it being fully understood and agreed that the sole control of the Exhibitor area and Conference space rests with the IAJGS.

Cancellation Policy: There will be no refund if an Exhibitor cancels.

This contract must be signed by both parties before any Exhibitor may set up in the Exhibitor area.

I have read the **Exhibitor Conditions** of this contract and agree to abide by its provisions.

Signature: _____ Date: _____

Print Name: _____ Title: _____

Conference officer signature indicates acceptance of contract.

Signature: _____ Date: _____

Print Name: _____ Title: _____